**Meeting Minutes -Montgomery County Emergency Services District No. 6**

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Station #121, 2350 Loop 494, Porter, Texas 77365 on March 25, 2024 at 1:00 P.M.

The meeting was called to order by President David Miller.

**Commissioners present**: David Miller, T.J. Davidson, Caleb Smith, Donnie Click and Terry Barnhill.

**Also attending:** Chief Carter Johnson, Assistant Chief Charles Martin, District Office Manager Jessica Black, Eric Gonzalez of Clarity Consulting Corporation and District Legal Counsel Krystine Ramon of Coveler & Peeler, PC.

**Commissioners not present:** None

**Public attendees:** Larry Trout

* The Board convened and the meeting was called to order by President Miller at 1:15 P.M.
* The Board conducted roll call with a quorum present.
* The Board opened the floor for public comment. None were given.
* The Board next addressed item 3 of the agenda, to approve minutes of prior meetings. Motion by Commissioner Davidson and second by Commissioner Barnhill to approve the meeting minutes for February 24, 2024. **After discussion the motion was approved 5 to 0.**
* The Board next addressed item 4 of the agenda to review, discuss and approve a resolution for public comments. Legal Counsel Krystine Ramon presented the public comment resolution she drafted. The resolution discussed time limits regarding public comments and meeting decorum. Motion by Commissioner Click and second by Commissioner Smith to approve the public resolution as presented by Legal Counsel. **After discussion the motion was approved 5 to 0.** For more detailed information regarding the public comments resolution, please see the resolution on file with the District.
* The Board then addressed item 5 of the agenda: to act on financial reports, investments, and bills. Eric Gonzalez from Clarity Consulting presented to the Board the District’s financial statement. Mr. Gonzalez presented to the Board the District Cash and Investment Report, Pledged Securities Report, First Financial Checking Account Cash Flow Report, First Financial Payroll Account Cash Flow Report, First Financial State Reimbursement Account Cash Flow Report, First Financial CPR PayPal Account Cash Flow Report, Profit and Loss Budget Performance, Montgomery County Monthly Tax Collection Report, Montgomery County Tax Office Deposit Distribution Report, Montgomery County Tax Office Receivables Report, First Financial Sales Tax Account Cash Flow Report, Sales Tax Allocation Report and Sales Tax Revenue Graph. Motion by Commissioner Smith and second by Commissioner Davidson to accept the financial report as presented and pay bills. **After discussion the motion was approved 5 to 0.** For more detailed information concerning the District’s financial condition, see the financial reports on file with the District.
* The Board next addressed item 6 of the agenda, to act on amendments/revisions to District current year budget(s). No action taken.
* TheBoard then addressed agenda item 7, to review and act on items related to construction, improvements, repairs, renovations, and equipment purchases for District facilities, including selection/engagement of contractor(s), architectural, testing or other services. Chief Johnson presented to the Board a list of eight (8) general contractors who responded to the Construction Manager at Risk solicitation. Chief Johnson presented the scoring that was used to evaluate all right (8) and how it was narrowed to the top four (4) contractors. Chief Johnson said that interviews for selection will be on April 14, 2024 and will present at the April Board meeting which contractor was selected based on the interviews. No action taken.
* The Board then addressed item 8, to review, discuss and take action regarding the financing of construction costs for Station 125. Chief Johnson discussed with the Board how they would like to finance Station 125. Chief Johnson went over whether the Board would like to finance through a loan or pay cash. Chief Johnson presented that if a loan is taken out if the Board wanted that to be used a property tax pledge debt loan. Legal Counsel Krystine Ramon presented that the Board could have Coveler & Peeler go out for a loan or use a source as Government Capital to solicit a loan for the District. Chief Johnson went over the de minimis property tax rate for the District and how a property tax pledge debt loan could help with the de minimis rate. The Board discussed the various options of whether to take a loan out, what type of loan to take out and whether to pay cash to build Station 125. Commissioner Miller stated that he preferred to pay cash to build Station 125 since the District had the money. Commissioner Davidson stated that with the increase in costs and growth of the District, he preferred to take a property tax pledge debt loan to help with the property tax rate for 2024. Motion by Commissioner Barnhill and second by Commissioner Davidson to approve taking out a loan to build Station 125 and that the loan be a property tax pledge debt. **After discussion the motion was approved 4 to 0, with Commissioner Miller abstaining.**
* The Board next addressed item 9 to review and act on disposition of surplus and/or salvage property. No action taken.
* The Board next addressed item 10 of the agenda, acquisition and financing of capital equipment and vehicles. No action taken.
* The Board then addressed item 11 of the agenda, regarding real estate matters. No action taken.
* The Board then addressed item 12, to review, discuss and take action regarding providing fleet services to mutual aid agencies for a fee. No action taken.
* The Board next addressed item 13, to review, discuss and take action regarding a TMA (Truck Mounted Attenuator). Chief Johnson presented using a blocker truck for accidents. Chief Johnson went over protocols and over the liability of using a fire truck as a blocker on the road. Chief Johnson informed the Board that currently, the reserve tanker is used as a blocker. The Board discussed whether to continue using the reserve tanker as a blocker. Chief Johnson discussed with the Board that continuing to use the reserve tanker is the easiest solution, however at least two (2) were really needed. Motion by Commissioner Barnhill and second by Commissioner Davidson to not trade in Tanker 21. **After discussion the motion was approved 5 to 0.**
* The Board addressed item 14 of the agenda, to receive a report from the Fire Department. Chief Johnson presented to the Board from February 27, 2024 to March 25, 2024, the District has had a total of four hundred and thirty three incident counts (433), twenty six fires (26), two hundred and eighty two (282) EMS calls and eleven (11) stage medical assists with three (3) mutual aids. Chief Johnson said the crews were very busy for the month. Chief Johnson said that crews were in the panhandle putting out fires. Chief Johnson was in College Station and Chief Johnson attended the Texas Fire Chief’s Conference. The District provided services for a funeral in Clevland. No action taken.
* The Board next addressed agenda item 15, to review, discuss and take action on the District’s ISO rating. No action taken.
* Then Board then addressed agenda item 16, to review discuss and take action regarding the City of Conroe limited partnership annexation. No action taken.
* The Board next addressed agenda item 17, records management issues. No action taken.
* The Board chose not to enter closed session under items 18, 19 or 20.
* The Board next addressed agenda item 21, personnel matters. No action taken.
* There being no further business to come before the Board at this time, Commissioner Davidson made a motion, second by Commissioner Smith to adjourn the meeting. **After discussion the motion was approved 5 to 0.** Themeeting was adjournedat 3:28 pm.